



DRAFT MINUTES OF THE ORDINARY MEETING OF REDMIRE PARISH COUNCIL HELD ON WEDNESDAY 25TH JUNE 2025

Present: Cllr Houghton Cllr Spensley Cllr Jordan Cllr Workman

Clerk: MRS C Smith **2 Members of the public**

25.67 PUBLIC REPRESENTATIONS- None.

25.68 APOLOGIES- Received and accepted from Cllr Shields.

25.69 DECLARATION OF INTEREST- None.

25.70 MINUTES OF MEETING HELD ON TUESDAY 20TH MAY 2025- approved and signed as a true and correct record.

25.71 REPORTS

a) Police Report- The full police report was circulated and is included in the appendix to these minutes.

b) Updates from Meetings Attended by Councillors- Cllr Houghton provided an updates on the following:

Leyburn Patient Participation Group (LPPG): Services currently provided at the Friary will be relocated, and new medical equipment will be installed at the Integrated Care Centre (ICC). Harewood and out-of-hours services will also be moved into this facility.

Mayor's Correspondence: Cllr. Houghton wrote to the Mayor regarding 1 Hargill Cottage. A response was received from David Scaife referencing rural housing. While no specific plans were shared with the Parish Council, it was suggested that the Mayor's Development Fund could be a potential source of support. The issue of Council Tax was also raised in the letter but was not addressed in the Mayor's reply.



Drainage Works: The ditch opposite the Village Hall requires clearing out.

Action: *Clerk to contact local contractors and volunteer residents to arrange works.*

Boundary Wall: It was agreed that a formal letter should be sent to the residents by the end of July to request confirmation regarding the reinstatement of the boundary wall. If no confirmation is received, the fence will be constructed.

- **Healthwatch:** Cllr. Houghton has been invited to join the Board of Directors at Healthwatch.

25.72 INSURANCE- The Council received an update on the requested insurance quotations and noted that there will be a period of overlapping insurance cover for the properties until the Land Registry transfer of the housing assets is finalised. It was also noted that the Council must complete and submit structural information for all properties. Once this has been provided, renewal quotations will be circulated for consideration.

25.73 FINANCE – ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

- a) The Council received and noted the **Annual Internal Audit Report for 2024/25 (page 3 of the AGAR)**, along with the accompanying written report. Any recommendations made by the Internal Auditor were considered and will be acted upon as necessary.
- b) The Council received the **Statement of Accounts to 31 March 2025** and resolved to apply for exemption from an External Audit.
- c) **The Section 1 Annual Governance Statement 2024/25** (page 4 of the AGAR) was reviewed and approved.
- d) **The Section 2 Accounting Statements 2024/25** (page 5 of the AGAR) were reviewed and approved.
- e) The Council noted the **period for the exercise of public rights from Monday 9th June until Monday 21st July 2025**, during which the accounting records will be available for public inspection.



f) The Council approved the **publication of the following documents, as required by the Accounts & Audit Regulations 2015:**

- Annual Internal Audit Report 2024/25
- Section 1 – Annual Governance Statement 2024/25
- Section 2 – Accounting Statements 2024/25
- Notice of the period for the exercise of public rights
- Certificate of Exemption – AGAR 2024/25 Form 2

h) **The Bank Reconciliation Statement dated 31 May 2025-** approved & signed.

i) The current bank balance of **£12,470.98** was noted.

j) The Council reviewed and authorised outstanding payments awaiting approval (detailed in the appendix).

25.74 PLANNING- The following planning decision was noted:

a) ZD25/00297/NMA – Non-material amendment to move Plot 3 by 2 metres west, Land East of Briar Close, Redmire. Status: Application Permitted.

25.75 OUTDOOR GYM EQUIPMENT- The Council discussed the proposal for installing outdoor gym equipment and considered potential locations. It was agreed that a public consultation would be held. Cllr. Houghton will forward details related to printing costs for consultation materials.

25.76 EXCHANGE OF INFORMATION- An email regarding a newly erected fence was received and noted by the Council. It was clarified that this is a planning matter, and any concerns should be directed to North Yorkshire Council, which serves as the local Planning Authority.

25.77 CALENDAR OF MEETINGS FOR 2025-26

- | | |
|---|--|
| • Tuesday 12 th August 2025 | • Tuesday 13 th January 2026 |
| • Tuesday 23 rd September 2025 | • Tuesday 24 th February 2026 |
| • Tuesday 11 th November 2025 | • Tuesday 7 th April 2026 |
| | • Tuesday 12 th May 2026 |



Appendix

Monthly Police Report – 6th May – 8th June 2025.

We do not report crimes whereby victims could be identified, for Domestic Violence or Harassment although these are included in the totals below.

Leyburn Police Station covers the areas of Arkengarthdale, Swaledale from Hudswell up to the county border. Wensleydale from the Hambleton to Cumbria borders, Coverdale and Bishopdale.

Incidents of note; Reported 23rd May Thornton Steward, a private garage was broken into, a Stretch ladder, circular saw, chain saw, chop saw, railway sleepers, child's hover board toy and a mountain bike were stolen. Reported 28th May, 2x Garden benches, wheelbarrow, potted bay tree, potted standard rose and various garden tools were stolen from Anvil Square, Reeth.

- 19 – Suspicious Circumstances (Door to door sellers/vehicles parked/etc.).
- 11 – Road Related offences 9 manner of driving/vehicles without tax or MOT and possible OPL).
- 1 – Criminal Damage.
- 4 – Highway Disruption (Animals/Floods/Trees).
- 8 – Wildlife/Animals.
- 2 – Missing Persons.
- 1 – Road Traffic Collision (Serious).
- 12 – RTC (Minor).
- 23 – Abandoned Calls.
- 3 – Civil Disputes.
- 5 - Violence.
- 2 – Theft.
- 8 – Concern for Safety.
- 8 – Antisocial Behaviour (Personal).
- 1 – Burglary.
- 2 – Lost/Found.
- 1 – Fraud/Forgery (On line/Phone).

In total 139 calls were received reporting either the above or making general enquiries.

North Yorkshire Community Messaging is a free email messaging service from North Yorkshire Police and the office of the Police, Fire and Crime Commissioner providing news and updates on policing matters relevant to you and your local community you can sign up to North Yorkshire Community messaging by visiting the NYP site or if you wish contact me, Donald.watson@northyorkshire.police.uk providing your First Name, Last Name, House number/Name, Postcode, Mobile number and email address and I will sign you up. The Neighbourhood Team will continue attending Town/Parish meetings and Community Drop ins/events duties permitting.

PCSO 5232 Don Watson. PC355 Heather Campbell. PCSO 5550 Tracie Taylor-Page.



Payments Schedule

Date	Type	Description	Amount	Balance
30-May-25	DD	ICO REGISTRATION	-47	12470.98
28-May-25	SO	MRS CE SMITH REDMIRE PC HWA	-26	12517.98
23-May-25	BP	Charlotte Smith Expenses- software	-103.2	12543.98
		Bank TOTAL CHARGES TO		
16-May-25	CHG	24APR2025	-8	12647.18
30-Apr-25	CR	N YORKS COUNCIL 91		12655.18
28-Apr-25	SO	MRS CE SMITH REDMIRE PC HWA	-26	6189.7
25-Apr-25	DD	HMRC SDDS TAX & NI	-121.6	6215.7
		BANK TOTAL CHARGES TO		
15-Apr-25	CHG	24MAR2025	-8	6337.3
03-Apr-25	BP	YLCA TRAINING INV3085	-26.3	6345.3

Invoices awaiting payment

YLCA- Subs £159.00

Hybrid Property- Grass Cutting inv 1237 £384.00

Account-ant Yorkshire LTD- Internal Audit £147.60

Hybrid Property- Grass Cutting inv 1328 £384.00

Hybrid Property- Grass Cutting inv 1151 £384.00

HMRC Tax & Ni £54.00

Salary & Home working allowance June & July